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**Executive Committee Meeting**  
**Tuesday, February 22, 2022 8:30 am - 9:30 am**  
Join Zoom Meeting: [Link available upon registration confirmation](#)

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Time	Agenda Item
8:30 am	<b>Welcome &amp; Introduction</b>
8:35 am	<b>Programmatic Updates</b>
8:45 am	<b>Strategic Plan Update</b>
8:55 am	<b>Board Committee and Working Group Updates</b>
9:05 am	<b>Board Meetings</b>
9:25 am	<b>Next Steps</b>
9:30 am	<b>Adjourn</b>

FY22 Executive Committee Meeting Dates  
Tuesday, June 7, 2022



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**First 8 Memphis Executive Committee Meeting****Date:** February 22, 2022**Time:** 8:30am - 9:30am

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**Committee Members Present:** Kathy Buckman Gibson, Carol Johnson Dean, Jim Boyd

**Committee Members Absent:** None

**Staff Present:** LaDora Watkins and Gwendy Williams

**Visitors Present:** None

### Welcome & Introduction

The meeting began at 8:32 a.m.

**A motion to approve the November 30th Executive Committee meeting minutes was made by Jim Boyd and seconded by Carol Johnson Dean.**

### Programmatic Updates

- Boston Consulting Group and Memphis Shelby County Schools Early Literacy work - BCG and MSCS partnered to develop an early literacy plan to mitigate 3rd grade retention if students do not pass. The Council of Strategic Partners for SEL, which Kathy and Kandace sit on, is composed of community stakeholders and SCS leadership that oversee the work.
  - Community members for Policy and Advocacy Workgroup: Agape, F8M (Gwendy and LeAmber), Hyde, Literacy Mid-South, Memphis Chamber, Memphis Tomorrow, TQEE, Seeding Success, SCGovernmentStand For Children, Urban Child, Whole Child Strategies
  - Community members for Pre-K Workgroup: F8M (Kandace and Ginny), Next Memphis, Porter Leath, Vision Prep Charter, MBA Lambs and Ivy, Kiddie Learning Center, Southwest Community College Child and potential to add parent or guardian
- [Place Matters](#) - First 8 Memphis had applied to be an Anchor Collaborative but was not selected. Communities and Schools was chosen to be the Anchor Collaborative for

Education and Youth. An invitation will be extended to CIS to present at our next board meeting.

- South City RFP - First 8 Memphis was asked to help identify a child care operator for the South City development. After an RFP process, Porter Leath was chosen as the operator to come in and run the child care center.
- Leadership Council Quarterly meeting and Seeding Success Identity Working Groups met recently.
- Pre-K Funding for the next academic year- City and County officials indicated their support of a contract with F8M as Fiscal Agent without outcomes financing
- Pre-K Annual report will be finalized and provided for the Board at the February 24th special call meeting.
- Discretionary Grant application for the Speaker Series has been submitted. This grant would help expand the series to a broader audience, including families.

## Strategic Plan Update

First 8 Memphis is undergoing our first strategic plan with a goal of building out the organization's infrastructure to allow us to support and continue to build Memphis and Shelby County's early care and education system. A draft of the plan was socialized with various groups. The groups had appreciation for seeing the plan. The feedback from the Committee was:

- There are some minor wordsmithing items that should be reviewed.
- There is a lot of activity but it is unclear what will be different; missing what F8M will be as an organization once the plan is implemented; what will the 0-8 community look like in three years?

The Committee decided to delay the vote on the Strategic Plan for another review and possible edit. The topic will be moved to the March 10th Board agenda.

## Board Committee and Working Group Updates

### Nominating and Governance Committee

- A board member poll will be sent to determine if a new board meeting cadence is needed
- In the February 24th Board meeting, members will take action on the following:
  - Election of Secretary - Leigh Mansberg has agreed to take on the role,
  - Two year Officer terms, and
  - Immediate Past Chair role
- Kathy Buckman Gibson will reach out to the mayors from Shelby County and City of Memphis regarding the appointments that are expiring (Michael Whaley, Patrice Robinson, and Alex Smith)

**Finance Committee**

- An audit is in progress and will be presented to the Finance Committee on March 3rd.

**Communications Working Group**

- The Communications Working Group will recommend the tagline “Success in the first 8 years. Success for a lifetime.” to the Board.

**HR Working Group**

- Adams Keegan has been selected to manage HR/Payroll services for F8M. Onboarding has started.

**Board Meetings**

Kathy and LaDora will work together to repurpose some items for the February 24th and March 10th board meeting agendas.

**Next Steps**

- Resend the November Board Update to the Board of Directors.

**Adjournment**

The meeting adjourned at 9:37 a.m.